



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: August 23, 2022
SUBJECT: Onsite Auto Parts Provider
FROM: Noel Bernal, County Manager Alisha Reis, Deputy County Manager Nancy Duncan, Budget & Finance Director Jennifer Tierney Hammer, Procurement & Contracts Manager
AGENCY/DEPARTMENT: Facilities and Fleet Management Department
HEARD AT STUDY SESSION ON: N/A
AUTHORIZATION TO MOVE FORWARD: <input type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners approves an Agreement with Genuine Parts Company, dba NAPA Auto Parts, for onsite auto parts provider services.

BACKGROUND:

The Facilities and Fleet Management Department outsourced their parts inventory control systems in 1999 based on an external Fleet Management consultant recommendation. This includes inventory and staffing to manage and deliver auto parts, tires and lubricants at both the Commerce City and Strasburg warehouse locations.

A formal Request for Proposal for an Onsite Auto Parts Provider was posted on BidNet. Proposals were opened on June 28, 2022, and three responses were received. The proposals were evaluated on the following criteria:

- Overall ability to meet the Scope of Work
- Background
- References
- Purchasing ability to provide third party parts
- Reporting and integration capabilities
- Cost

After a thorough evaluation, Genuine Parts Company, dba NAPA Auto Parts, was determined to be the most responsive and responsible proposer providing the best value to Adams County. The Facilities and Fleet Management Department recommends that a two-year Agreement with Genuine Parts Company, dba NAPA Auto Parts for Onsite Auto Parts Provider services, at an approximate per year cost of \$1,002,000, be approved.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Facilities and Fleet Management Department

ATTACHED DOCUMENTS:

Resolution

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund: 6
Cost Center: 9111, 9114, 9115

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			<u> </u>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:	Multiple		\$1,002,000
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<u>\$1,002,000</u>

New FTEs requested: YES NO

Future Amendment Needed: YES NO

Additional Note: