



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: August 16, 2022
SUBJECT: Human Services Center Audio Visual System Upgrade
FROM: Noel Bernal, County Manager Alisha Reis, Deputy County Manager Nancy Duncan, Budget & Finance Director Jennifer Tierney Hammer, Procurement & Contracts Manager
AGENCY/DEPARTMENT: Human Services Department
HEARD AT STUDY SESSION ON: 8/2/2022
AUTHORIZATION TO MOVE FORWARD: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners approves an Agreement with High Country Low Voltage for the Human Services Center Audio Visual System Upgrade project.

BACKGROUND:

The Human Services Department needs to enhance the audio/visual capabilities of all the rooms located in the Pete Mirelez Human Services Building to meet the need of increased virtual meetings due to the new hybrid work schedules platform. These improvements will provide added features for those working remotely and will add technology to host various community gatherings to meet the needs of the residents that utilize Adams County Services.

The Adams County Finance Department, Purchasing Division in collaboration with the Human Services, Fleet & Facilities, and the Information Technology & Innovation Departments released RFP 2022.526 to find providers to provide A/V upgrades to the Human Services Center conference rooms.

The Request for Proposal (RFP) was posted on BidNet on March 30, 2022. Proposals were opened on April 26, 2022. One proposal was received. The proposal was evaluated on the following criteria:

- Similar Project Experience/Past Performance
- Project Approach, Technical solution useability, scalability and maintenance.
- Physical Modification Extent
- Timeline
- References

After a thorough evaluation, it was determined that High Country Low Voltage provided a responsive and responsible proposal.

The recommendation is to approve an Agreement between Adams County and High Country Low Voltage in the not to exceed amount of \$359,075.81.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Human Services Department
Information Technology and Innovation Department
Fleet and Facilities Department

ATTACHED DOCUMENTS:

Resolution

FISCAL IMPACT:

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

Fund: 15
Cost Center: 201032001210

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:	7645		\$500,000
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			\$500,000

New FTEs requested: ☐ YES ☒ NO

Future Amendment Needed: ☐ YES ☐ NO

Additional Note: