



## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> October 25, 2016
<b>SUBJECT:</b> Consultant and Engineering Services for Front Range Airport
<b>FROM:</b> Todd Leopold, County Manager; Bryan Ostler, Interim Deputy County Manager; Benjamin Dahlman, Finance Director; Kim Roland, Purchasing Manager
<b>AGENCY/DEPARTMENT:</b> Front Range Airport
<b>HEARD AT STUDY SESSION ON:</b> N/A
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners approves an award to Jviation, Inc., to provide Consultant and Engineering Services for Front Range Airport.

### **BACKGROUND:**

The County's Front Range Airport located in Watkins, Colorado is a reliever airport serving the metropolitan Denver, Colorado area. The Airport started service in 1984. The airport site is composed of approximately 3,200 acres, with two 8,000 foot runways, associated taxiways and connectors, a general aviation terminal, and an airport operated Fixed-Based Operator (FBO) facility.

The Front Range Airport has various necessary projects which needs to be accomplished in accordance with current, regulations, rules, policies, grant assurances and Advisory Circulars (ACs) required by the Federal Aviation Administration (FAA) for federal/airside and non-federal landside projects.

A competitive Request for Qualification (RFQ) was performed for Consultant and Engineering Services for Front Range Airport. The solicitation was posted on the Rocky Mountain E-Purchasing System in February 2016.

Four firms responded: Allen & Hoshall, Inc., Shen Milsom & Wilke LLC, Iron Horse Architects Inc., and Jviation Inc. The firm's qualifications were evaluated on the following criteria:

**Evaluation Factors:**

- The firm's location, overall airport/aviation qualifications, experience and expertise in providing consultant and engineering services.
- Professional qualifications, experience and availability of key personnel.
- Demonstrated capability to meet schedules and manage projects, administer and manage budgets and provide accurate engineer's estimates.
- Degree of interest shown in undertaking the project and firm's familiarity with projects' location
- Demonstrated capability to provide the airport with all environmental compliance and engineering services.
- Demonstrated capability and willingness to handle small and large airport projects and conduct value engineering studies to provide the airport with all environmental compliance and engineering services.
- Demonstrated capability in meeting Disadvantaged Business Enterprise (DBE) goals.

After a thorough evaluation of the four responses that were submitted, and in accordance with Adams County Purchasing Policy 1078, it was determined, that Jviation, Inc., offered the best combination of skills, experience, knowledge, and expertise for the desired services.

Jviation, Inc., was selected based on their superior ability to perform the engineering services required for the potential projects listed in the scope of work. The selection was not based on cost. Each Airport Improvement Plan (AIP) project will require a cost proposal and evaluated by the County. When the airport decides to proceed with each specific project, a task order will be issued according to the awarded agreement.

The value of the agreement will be based upon the actual number of task orders.

**AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Front Range Airport

**ATTACHED DOCUMENTS:**

RFQ Compiled Evaluation Score Sheet  
Resolution

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

**Fund:****Cost Center:**

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			

**New FTEs requested:** ☐ **YES** ☐ **NO**

**Future Amendment Needed:** ☐ **YES** ☐ **NO**

**Additional Note:**

As projects from the AIP potential projects list are selected to move forward for a specific Budget Year, the project cost will be estimated with the assistance of the Engineer, an Independent Fee Reviewer, and the FAA and then brought to the Board of Commissioners for review and approval. The Board must approve or disapprove each individual project and its pricing when proposed. There is no fiscal impact for the Engineering Services Agreement in 2016 and going forward the impact will be project dependent according to the task orders issued.