



## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> February 21, 2017
<b>SUBJECT:</b> Additional Expenditure for Primary and General Election Ballot Printing Services
<b>FROM:</b> Todd Leopold, County Manager; Bryan Ostler, Interim Deputy County Manager; Benjamin Dahlman, Finance Director; Kim Roland, Purchasing Manager
<b>AGENCY/DEPARTMENT:</b> Clerk and Recorder's Office, Elections Department
<b>HEARD AT STUDY SESSION ON:</b> N/A
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners approves Amendment Two for the Primary and General Election ballot printing services with Integrated Voting Solutions

### **BACKGROUND:**

In 2015, Integrated Voting Solutions (IVS) was awarded a contract by the County to perform ballot printing services for the 2015 election. The Elections Department was pleased with the service provided by IVS for the 2015 election, and was granted permission from the Board of County Commissioners (BOCC) to utilize the first of two contract renewal options with IVS at the estimated amount of \$192,500.00 for the 2016 Primary and General elections. The estimated cost was based on the use of 19" ballots for the 2016 General Election. However, due to the amount of required information to be listed on the 2016 General Election ballot, it was determined that a 22" ballot was required.

Due to the need for the larger ballot, the Elections Department was unable to utilize any of its in house "Ballot on Demand" printing equipment which led to an additional cost of an estimated \$80,000.00. The Elections Department was also charged an additional thirteen cents per ballot printed by IVS, as well as an increased cost for envelope and secrecy sleeve printing due to the increased ballot size. Consideration was made by the Elections Department to utilize a two page ballot instead of the 22" ballot for the general election. However, this process would have been much less efficient and more expensive than using the 22" ballot. In total, the cost of ballot, envelope and secrecy sleeve printing for the 2016 Primary and General elections was \$418,911.19. Adams County has currently paid IVS the amount of \$191,624.50 for these services and owes IVS the remaining balance of \$227,286.69. The Elections Department is recommending the approval of Amendment Two to pay the remaining balance for these services.

**AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Clerk and Record's Office Elections Department

**ATTACHED DOCUMENTS:**

Resolution

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

**Fund: 1****Cost Center: 1022**

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Operating Expenditure:	8025	10221601W	\$227,286.69
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			<u>\$227,286.69</u>

New FTEs requested: ☐ YES ☒ NOFuture Amendment Needed: ☐ YES ☒ NO**Additional Note:**