



## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> February 21, 2017
<b>SUBJECT:</b> Consultant Services for Change Recommendations regarding the Adams County Development Standards and Regulations
<b>FROM:</b> Todd Leopold, County Manager; Bryan Ostler, Interim Deputy County Manager; Benjamin Dahlman, Finance Director; Kim Roland, Purchasing Manager
<b>AGENCY/DEPARTMENT:</b> Community and Economic Development Department
<b>HEARD AT STUDY SESSION ON:</b> 01/31/2017
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners approves a proposal award to TischlerBise to provide consultant services change recommendations regarding the Adams County Development Standards and Regulations.

### **BACKGROUND:**

The Board of County Commissioners (BoCC) at a study session on July 19, 2016, provided direction to the staff of the Community and Economic Development Department to review the County's Development Standards and Regulations and make recommendations for change. The BoCC specifically directed staff to review Adams County's Traffic Impact Fees, Adams County Landscaping Regulations revisions, and provide a legal review to identify potential conflicts in Adams County Development Standards and Regulations.

A formal Request for Proposal was posted on Rocky Mountain ePurchasing System (Bidnet) on November 10, 2016. Proposals were opened on January 3, 2017. The County received one proposal from TischlerBise. The proposal was evaluated on the following criteria:

- Project Schedule and ability to meet timeline
- Project Team, Past Project Experience and Client References
- Project Approach
- Project Fee Structure & Cost Estimate

After a thorough evaluation, TischlerBise was deemed to be a responsive and responsible proposer. Staff is requesting to award an agreement with TischlerBise to provide recommendations for changes to the Adams County's Landscaping Regulations, Adams County's Traffic Impact Fee, and a Legal Review of Adams County Development Standards and Regulations in the not to exceed amount of one hundred ninety-four thousand nine hundred and forty dollars (\$194,940.00).

**AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Community and Economic Development Department

**ATTACHED DOCUMENTS:**

Resolution

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

**Fund:** 00001 & 00013**Cost Center:** 3064, 1082, 3061

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:	7635		202,500.00
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			202,500.00

**New FTEs requested:** ☐ YES ☐ NO**Future Amendment Needed:** ☐ YES ☐ NO**Additional Note:**

2016 Carry Forward from the following business units

3064.7635	\$42,500.00
1082.7635	\$60,000.00
3061.7635	\$100,000.00
<b>Total</b>	<b>\$202,500.00</b>