



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: March 14, 2017
SUBJECT: Brownfields Program
FROM: : Todd Leopold, County Manager; Bryan Ostler, Interim Deputy County Manager; Benjamin Dahlman, Finance Director; Kim Roland, Purchasing Manager
AGENCY/DEPARTMENT: Community and Economic Development Department
HEARD AT STUDY SESSION ON: N/A
AUTHORIZATION TO MOVE FORWARD: <input type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners approves a proposal award for Tetra Tech to provide environmental consulting services for the Adams County Community and Economic Development Department.

BACKGROUND:

Adams County administers a Brownfields Program utilizing a \$200,000 Brownfields Assessment Grant awarded to the County by the US Environmental Protection Agency. To date, the Brownfields Program has completed a Brownfields Inventory that has identified and prioritized sites in the Clear Creek Valley area for possible assessments and potential redevelopment, and has completed a Phase I Environmental Site Assessment on a property in close proximity to the future RTD Federal Station.

After administering the Assessment Grant for over a year, the Community & Economic Development staff identified that it was more cost-effective to administer certain elements of the original contract in-house (i.e. grant administration, public outreach and redevelopment planning). The utilization of these elements in-house will allow the remaining \$150,000 in grant funds to be used for site assessments to ready properties for cleanup and redevelopment. These changes resulted in the need to change the original scope of work and rebid the project for these cost-saving measures.

A formal Request for Proposal was posted on Rocky Mountain E-Purchasing (BIDNET). Proposals were opened on February 10, 2017. Ten vendors submitted proposals and were evaluated on the following criteria:

- Professionalism
- General Project Experience
- Project Approach
- Project Team
- Pricing Structure

After a thorough analysis, the evaluation committee determined that Tetra Tech was the most qualified, responsive and responsible proposer, providing the best value to Adams County. The recommendation is to award an agreement with Tetra Tech to provide environmental consulting services regarding environmental site assessments in the not to exceed amount of \$150,000.00.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Community and Economic Development Department

ATTACHED DOCUMENTS:

Resolution
Evaluation Spread Sheet

FISCAL IMPACT:

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

Fund: 00001
Cost Center: 7041

	Object Account	Subledger	Amount
Current Budgeted Revenue:	5255		\$66,666.00
Additional Revenue not included in Current Budget:			
Total Revenues:			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:	7685		\$66,666.00
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			\$66,666.00

New FTEs requested: ☐ YES ☒ NO

Future Amendment Needed: ☐ YES ☒ NO

Additional Note:

The total contract of \$150,000 will be paid with remaining grant funds. Spending the entire amount in 2017 would require an amendment. If paid in 2018, an appropriation would be required in the 2018 budget cycle.