



## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> May 9, 2017
<b>SUBJECT:</b> Custodial Services
<b>FROM:</b> Raymond Gonzales, Interim County Manager; Bryan Ostler, Interim Deputy County Manager; Benjamin Dahlman, Finance Director; Kim Roland, Purchasing Manager
<b>AGENCY/DEPARTMENT:</b> Facility Operations Department
<b>HEARD AT STUDY SESSION ON:</b> N/A
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners approves a proposal award to Commercial Cleaning Systems to provide custodial services.

### **BACKGROUND:**

Adams County currently uses a firm to provide custodial services in all County buildings except for the Government Center. A formal Request for Proposal was posted on Rocky Mountain E-Purchasing (Bidnet) to consider contractors to provide custodial services for 2017. Proposals were opened on March 7, 2017, and the County received ten submittals.

All proposals were rated on the following criteria:

- Ability to perform the services
- References
- Overall Proposal
- Qualifications
- Pricing

A thorough analysis was conducted and the top two firms performed interviews and presentations. After these were reviewed, the evaluation team agreed that Commercial Cleaning Systems provided the best value and was the most qualified proposer. Based on the evaluations, proposed price, interviews, and reference checks, the evaluation committee recommends that Commercial Cleaning Systems be awarded the contract in the amount of \$761,114.93.

### **AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Facility Operations Department

**ATTACHED DOCUMENTS:**

Resolution  
Evaluation Summaries

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

<b>Fund:</b> 1
<b>Cost Centers:</b> 1067, 1069, 1070, 1071, 1075, 1072, 1076, 1091, 1111, 1112, 1113, 1114, 2009, 2090

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Operating Expenditure:	7695		\$932,320.00
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			

New FTEs requested: ☐ YES ☐ NO

Future Amendment Needed: ☐ YES ☐ NO

**Additional Note:**