



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: June 27, 2017
SUBJECT: Upgrade to the Statewide Victim Notification and Restitution Services Case Management System
FROM: Raymond H. Gonzales, Interim County Manager Patti Duncan, Interim Deputy County Manager Benjamin Dahlman, Finance Director Kim Roland, Procurement and Contracts Manager
AGENCY/DEPARTMENT: District Attorney's Office
HEARD AT STUDY SESSION ON: N/A
AUTHORIZATION TO MOVE FORWARD: YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners approves an agreement with Iron Code Technologies Incorporated for the upgrade to the Statewide Victim Notification and Restitution Services Case Management System.

BACKGROUND:

In 2016, the District Attorney's Office was awarded a \$250,000 grant by the Colorado Division of Criminal Justice (DCJ) to upgrade the statewide victim notification and restitution services necessary for the Colorado District Attorneys' Council (CDAC) electronic case management system. Due to unforeseen circumstances, the project was delayed. The District Attorney's Office has worked through the delay and is prepared to continue the project.

In collaboration with the Colorado District Attorneys' Council, the District Attorney's Office took on this project with the understanding that there would be no fiscal impact to Adams County. The project began in March with a subcontractor selected by CDAC. However, it was discovered that the federal procurement rules prohibit CDAC from directly subcontracting the work because CDAC is not the grantee agency. This restriction significantly disrupted the ability to continue with the improvement project, as CDAC is unable to hire a contract employee to perform the work. Consequently, the District Attorney's Office had to explore alternative options that will not only allow this important project to move forward, but will also comply with the federal guidelines.

DCJ provided an alternative that is in compliance with the federal procurement rules which is to enter into a sole source contract with Iron Code Technologies Incorporated. This entity is the subcontractor for CDAC's information technology department, is the only company with working knowledge of the CDAC's electronic case management system, and has already worked on the project.

This project is vital to the statewide case management system and will significantly improve victims' participation in criminal justice proceedings. All victims' rights crimes will benefit from the enhancements outlined in this project. Furthermore, this platform will provide statistical data for regression analysis that can be used to help develop evidence based program services and future grant funding requests.

The recommendation is that the Board of County Commissioners approves a sole source agreement with Iron Code Technologies Incorporated for the upgrade to the Statewide Victim Notification and Restitution Services Case Management System in an amount not to exceed \$250,000.00 funded by the DCJ's grant.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

District Attorney's Office

ATTACHED DOCUMENTS:

Resolution

FISCAL IMPACT:

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

Fund: 1
Cost Center: 1051

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:	5350		250,000.00
Total Revenues:			<u>250,000.00</u>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:	8810		250,000.00
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<u>250,000.00</u>

New FTEs requested: ☐ YES ☐ NO

Future Amendment Needed: ☐ YES ☐ NO

Additional Note: