



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: June 27, 2017	
SUBJECT: Renewal of the Legislative Management Services Software System	
FROM:	Raymond H. Gonzales, Interim County Manager; Patti Duncan, Interim Deputy County Manager; Benjamin Dahlman, Finance Director; Kim Roland, Purchasing Manager
AGENCY/DEPARTMENT: County Manager's Office and the Information Technology Department	
HEARD AT STUDY SESSION ON: N/A	
AUTHORIZATION TO MOVE FORWARD: <input type="checkbox"/> YES <input type="checkbox"/> NO	
RECOMMENDED ACTION: That the Board of County Commissioners approves Amendment Three to the agreement with Granicus, Inc., for Legislative Management Services Software System	

BACKGROUND:

In 2014, Granicus, Inc., was awarded a sole source agreement for a legislative management services software system. The County Manager's Office had a need for a system to create consistency in managing the legislative process at the County. The initial term of the agreement with Granicus, Inc., was for eighteen months.

Original Agreement	Software Services	\$92,916
Amendment One	Additional Software Services	\$6,885
Amendment Two	First Renewal	\$35,400
Amendment Three	Second Renewal	\$35,400
	TOTAL CONTRACT COST	\$170,601

The County Manager's Office and the Information Technology Department are requesting to renew the agreement with Granicus, Inc., for one additional year. Staff finds the level of standardization achieved by using the legislative software system (Legistar) to be acceptable. It is recommended that Amendment Three for the renewal of the agreement be approved with Granicus, Inc., at the fair and reasonable price of \$35,400.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Manager's Office
Information Technology Department

ATTACHED DOCUMENTS:

Resolution

FISCAL IMPACT:

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

Fund: 0001

Cost Center: 1057

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:	7825		\$39,000
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			\$39,000

New FTEs requested: ☐ YES ☒ NO

Future Amendment Needed: ☐ YES ☒ NO

Additional Note:

IT Maintenance Granicus Renewal

1057.7825

Budget

\$39,000

Actual Costs

\$35,400

Total Costs

\$35,400