



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: October 17, 2017
SUBJECT: Fuel Services
FROM: Raymond H. Gonzales, County Manager Patti Duncan, Interim Deputy County Manager Benjamin Dahlman, Finance Director Kim Roland, Procurement and Contracts Manager
HEARD AT STUDY SESSION ON:
AUTHORIZATION TO MOVE FORWARD: <input type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners approves a proposal award to Shoco/Sam Hill Oil Inc., for Fuel Services.

BACKGROUND:

Historically, Adams County has purchased fuel from a single vendor that can deliver fuel to remote bulk locations as well as provide fueling stations near the County's main service center and other County buildings. On August 23, 2017, the County issued a formal Request for Proposal seeking a qualified contractor to provide Fuel Services to the Facilities and Fleet Management Department. Proposals were opened on September 20, 2017 with one contractor, Shoco/Sam Hill Oil Inc., submitting a response. Shoco/Sam Hill Oil Inc., currently provides these services to Adams County.

Upon evaluation of the proposal received, it was determined by the evaluation committee that Shoco/Sam Hill Oil Inc., will continue to provide the County with excellent value for these services if accepted. The County will pay markup costs of \$.035 per gallon for unleaded and diesel fuel and \$.065 per gallon for premium winter diesel above the recommended pricing from the Oil Price Information Service (OPIS). This pricing is a savings of \$.01 per gallon below the County's previous agreement with Shoco/Sam Hill Oil Inc. The County spends an estimated 1.7 million dollars annually on fuel. The County has had a long partnership with Shoco/Sam Hill Oil Inc., and has been pleased with their services during this time.

It is recommended that the Board of County Commissioners accepts the proposal received from Shoco/Sam Hill Oil Inc., and awards them the contract for these services at the rates listed in their proposal.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Facilities and Fleet Management Department

ATTACHED DOCUMENTS:

Resolution
Evaluation Score Sheet

FISCAL IMPACT:

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

Fund: 00006**Cost Center:** 9111

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:	7425		\$1,700,284
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			\$1,700,284

New FTEs requested: ☐ YES ☒ NO

Future Amendment Needed: ☐ YES ☒ NO

Additional Note: