



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: December 5, 2017
SUBJECT: Independent Ethics Compliance Officer Agreement
FROM: Raymond H. Gonzales, County Manager Patti Duncan, Deputy County Manager Benjamin Dahlman, Finance Director Kim Roland, Procurement and Contracts Manager
AGENCY/DEPARTMENT: County Manager's Office County Attorney's Office
HEARD AT STUDY SESSION ON: November 14, 2017
AUTHORIZATION TO MOVE FORWARD: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners approves Amendment Two to the agreement with Cohen Milstein Sellers & Toll, PLLC for independent ethics compliance services.

BACKGROUND:

Adams County requires the services of an experienced professional consultant to provide an objective and independent analysis regarding the interpretation and application of the Adams County Code of Ethics and applicable Colorado Law. Some of the duties of this professional include receiving, evaluating, and investigating complaints of unethical conduct within Adams County Government.

A Request for Proposal (RFP) process was performed in 2015. The Board of County Commissioners approved the award of the agreement to Cohen Milstein Sellers & Toll, PLLC, for the initial term of one year, with two, one-year renewal options.

Cohen Milstein Sellers & Toll, PLLC has performed their services well and continues to meet the expectations of the agreement. Staff is requesting the approval of the second and final option year renewal, in an estimated annual amount of \$35,000.00, depending on required services.

Contract Term	Total Spend
Initial Year	\$31,835.80
First Renewal Year	\$31,539.40
Second Renewal Year Estimate	\$35,000.00
TOTAL CONTRACT VALUE	\$98,375.20

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Attorney's Office
County Manager's Office
Human Resources Department

ATTACHED DOCUMENTS:

Resolution

FISCAL IMPACT:

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

Fund: 1

Cost Center: 9252

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:	7685		\$749,940
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			\$749,940

New FTEs requested: ☐ YES ☒ NO

Future Amendment Needed: ☐ YES ☒ NO

Additional Note: