



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: December 12, 2017
SUBJECT: Community Corrections Case Management System
FROM: Raymond H. Gonzales, County Manager Patti Duncan, Deputy County Manager Benjamin Dahlman, Finance Director Kim Roland, Procurement and Contracts Manager
HEARD AT STUDY SESSION ON:
AUTHORIZATION TO MOVE FORWARD: <input type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners approves a proposal award to Tetrus Corporation for the Community Corrections Case Management System

BACKGROUND:

The Adams County Community Corrections Program (ComCor) has had a long standing need to upgrade the software currently utilized to manage the case files of clients that are participating in the County's prisoner reentry program. Their current system lacks the communication capabilities with other agency systems desired by ComCor and would need to secure data as more modern software would. Given this, ComCor was seeking a secure, web-based solution that will support collecting forms, process documents, reports, communication logs and supporting documentation. The system must also address compliance and audit functions. On January 28, 2016, the County issued a formal Request for Proposal (RFP) on the Rocky Mountain ePurchasing System in search of a qualified contractor for this solution. Proposals were opened on March 16, 2016 with five firms submitting responses; Tetrus Corporation, Connectrex Corp, CMSI, Carahsoft Technology Corporation and Cirqular Inc.

Upon initial evaluation, it was determined that the responses from Carahsoft Technology Corporation and Cirqular Inc., did not meet the technical requirements and were eliminated. The response from Tetrus Corporation, who received the second highest average technical score, was also initially removed from consideration at the time as their proposed system exceeded the project's budget. The remaining two contractors, Connectrex Corp and CMSI, were brought in for site visits to demonstrate their systems to the evaluation committee. However, due to an unforeseen situation and resulting non-availability of a key member of the evaluation committee, delays occurred with the project preventing the onsite visits. On-site demonstrations occurred in November, 2016. After these visits, there was uncertainty amongst the committee as to whether the proposed systems from these contractors would be able to meet ComCor's needs. Further delays with the project occurred as the committee contemplated the possibility of an in-house approach to develop a usable system. After a thorough review the committee preferred a vendor option.

In the second quarter of 2017, the County continued to gauge the interest of the contractors in the project as communications with them had been limited since their onsite visits. Due to their high technical scores, the Purchasing Division was also asked to reach out to Tetras Corporation during this time regarding their proposal to determine if they fully understood the scope and if this determination resulted in a higher cost for the system they proposed. After several discussions with Tetras Corporation by the Purchasing Division, it was found that the firm proposed a much larger system than is needed and that is what led to the high proposed cost. Tetras Corporation was asked to present and demonstrate their system to the evaluation committee. Connectrex Corp was also asked to provide further insight into their product and again came onsite to demonstrate if their system could be customized into a product that met ComCor's needs. CMSI removed themselves from consideration for the RFP during this time as they had experienced personnel changes and felt they could no longer provide us with a capable system.

A new round of evaluations occurred. The committee determined that the systems proposed by Connectrex Corp and Tetras Corporation would both be able to meet ComCor's needs. Purchasing was asked to negotiate a new cost from Tetras Corporation so a proper comparison could be made regarding the fiscal investment of each system. The new cost proposed by Tetras Corporation was substantially lower than the original amount submitted. With all necessary information in hand, the evaluation committee determined that the system proposed by Tetras Corporation provided the best value to Adams County. Although higher in cost, the committee felt that the Tetras Corporation system would be better able to meet ComCor's current needs and has a more flexible approach to meet the future needs to interface with other systems operated by partnering agencies.

It is recommended that Tetras Corporation be awarded an agreement to provide a Community Corrections Case Management System in the initial amount of \$195,000.00. Annual system maintenance costs as noted below are subject to annual budget appropriations. The total estimated amount for system maintenance during this period is \$143,492.00 which will bring the total investment in the system for the County to \$338,492.00 over six years.

Annual Maintenance Fees*

Year 1: \$26,500.00
Year 2: \$27,560.00
Year 3: \$28,622.00
Year 4: \$29,809.00
Year 5: \$31,001.00

*Annual maintenance fees will begin upon the County's acceptance of the developed system.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Human Services Department, Community Corrections Division
Information Technology and Innovation Department

ATTACHED DOCUMENTS:

Resolution
Evaluation Score Summary Sheet

FISCAL IMPACT:

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

Fund: 1**Cost Center: 9275**

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:	9215	92751501	\$296,876.00
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			\$296,876.00

New FTEs requested: ☐ YES ☒ NO

Future Amendment Needed: ☐ YES ☒ NO

Additional Note: