

ACHS Self Assessment Action Plan

Program year 2017 - 2018

Goals and Objectives				
Quality Improvement Area	Action Plan	Person(s) Responsible	Timeline	Date Accomplished
Education Goal 1 Objective 1 - CLASS	1. Education Supervisors will receive additional training on observation and scoring of the tool to ensure scoring is consistent and that the tool is administered with fidelity. 2. Teachers will receive CLASS training to increase knowledge in all domains 3. Pre and Post CLASS will be completed annually on each teacher	1. Education Manager and Ed Supervisors 2. Education Manager 3. Education Manager and Ed Supervisors	1. Aug. 2018 2. March 2019 3. Pre – Sept. 2018 Post – April 2019	
Family Services -Emergency Contact	1. Train Family Services and Education staff on process of updating and maintain emergency contact information 2. Implement ongoing monitoring. Conduct ongoing audits to ensure emergency contact forms in folders/backpacks are updated.	1. Family Services Manager and Supervisor, Education Manager and Supervisors 2. Family Services Manager and Supervisor	1. FSS – Aug. 2018 Ed – Aug. 2018 2. FSS – Aug. 2018	