



**Community Services Block Grant (CSBG)
Subgrantee Contract Amendment
PY2018**

Section I. Provisions

PARTIES TO THIS Contract Amendment: This Contract Amendment, dated this 8th day of June, 2018, by and between Adams County, a body politic and corporate, known hereafter as "COUNTY", and Almost Home, Inc. located at 231 N. Main St. Brighton, Colorado 80601, known hereafter as the "GRANTEE" is made for the purpose of amending the funding amount set forth in the Community Services Block Grant ("CSBG") Agreement dated January 1, 2018.

The COUNTY requires the provision of certain services and products in connection with the program funded by grants from the CSBG and which must conform to the following:

(A) Scope of Service:

Almost Home case managers will provide essential services for the rent and utility assistance program and homeless shelter. Case managers will assist in client connections with other programs and agencies that will help them on their road to self-sufficiency.

(B) Payment Requests:

Payment Requests for reimbursement must be submitted **monthly** no later than the **10th** of the month for expenses incurred during the previous month. The submission of payment requests in a timely manner shall be the responsibility of the GRANTEE and failure to comply may result in a reduction of payment of funds or termination of this Agreement. Reduction of award amount will be in the amount remaining unspent by expenditure deadline.

(C) Reporting:

The GRANTEE shall provide to the COUNTY a CSBG Quarterly Performance Report summarizing the Services which includes activities, progress, outcomes, and number of clients served (report format will be provided). The GRANTEE shall provide the COUNTY a Final Report containing the required completed sections (report form to be provided) summarizing the Services which include activities, progress, outcomes, and number of clients served. The submission of reports in a timely manner shall be

the responsibility of the GRANTEE and failure to comply may result in a reduction of payment of funds or termination of this Agreement.

Section II. General Information

Project Name			
Case Management for Emergency Services			
Agency Name			
Almost Home			
Contact Person	Phone	Email	Fax
Shawna Miller	303-659-6199	shawna@almosthomeonline.org	
Project Manager	Phone	Email	Fax

Section III. Affected Areas

Check all that apply.			
<input type="checkbox"/> Project Start Date	<input type="checkbox"/> Project End Date	<input checked="" type="checkbox"/> Contract Amount	<input type="checkbox"/> Project Costs
<input type="checkbox"/> Project Scope	<input type="checkbox"/> Technology	<input checked="" type="checkbox"/> Major Deliverables/ Outcomes	<input type="checkbox"/> Roles/Responsibilities

Section IV. Change Summary

Currently Recorded Dates/Costs:			Requested Revisions to Dates/Costs:			
Start Date	End Date	Contract Amount	Start Date	End Date	Contract Amount	Comments
01/01/2018	12/31/2018	\$39,528.80	01/01/2018	12/31/2018	\$59,528.80	At least \$20,000 must be spent by September 30, 2018

Section V. Justification Summary

We have \$67,000 unspent 2017 funds and we have gotten permission from the state to reallocate the funding to 3 of our 2015-2018 subgrantees, which were approved on January 20, 2015 by the BOCC.

SIGNATURE PAGE

In Witness Whereof, the parties have caused this contract amendment to be duly executed as of the date first above written.

Adams County Board of County
Commissioners
Adams County, Colorado

By: _____
Board Chairman

SubGrantee

By (Signature)

Title

Address

City, State, Zip Code