

3.3(2): Safety

This policy applies to all employees.

POLICIES AND PROCEDURES

Employees are required to comply with all safety rules. Employees are required to report unsafe actions or conditions to a manager or supervisor. Employees shall immediately report any accident involving County property or personnel to a manager or supervisor. Failure to do so may result in disciplinary action. Any deliberate or negligent conduct endangering the safety of one's self or others, or the deliberate destruction of County property, may also result in disciplinary action.

Safety Rules

It is the responsibility of all employees to read and abide by all safety rules related to their department. It is the responsibility of the employee to request clarification from a manager or supervisor on any part of the safety rules that is unclear. Disobeying a safety rule or failure to use all safety equipment provided may result in disciplinary action and a reduction of benefits under Workers' Compensation if such failure results in a work-related injury. For specific information regarding safety in the workplace, employees should contact their manager, supervisor, Risk Management or People and Culture Services.