



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: May 7, 2019
SUBJECT: Custodial Services
FROM: Raymond H. Gonzales, County Manager Alisha Reis, Deputy County Manager Benjamin Dahlman, Finance Director Kim Roland, Procurement and Contracts Manager
AGENCY/DEPARTMENT: Facilities and Fleet Management Department
HEARD AT STUDY SESSION ON: N/A
AUTHORIZATION TO MOVE FORWARD: <input type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners approves Amendment Two to renew the agreement with Commercial Cleaning Systems.

BACKGROUND:

A formal Request for Proposal was solicited in 2017 for Custodial Cleaning Services. On May 9, 2017, the Board of County Commissioners approved the award to Commercial Cleaning Systems to provide custodial cleaning services in all County buildings, except for the Government Center.

The Facilities and Fleet Management Department is pleased with the services provided by Commercial Cleaning Systems, and recommends renewing the agreement for one additional year. Commercial Cleaning Systems has requested an increase of 5% for the 2019/2020 renewal year. Staff feels the increase is fair and reasonable as the minimum wage increased approximately 9% in the beginning of 2019 and will increase approximately 8% at the beginning of 2020.

The recommendation is to approve Amendment Two to renew the custodial cleaning services agreement with Commercial Cleaning Systems in the not to exceed amount of \$1,014,757.92. This renewal is the second of four one year optional renewals allowed on the contract.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Facilities and Fleet Management

ATTACHED DOCUMENTS:

Resolution

FISCAL IMPACT:

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

Fund: 1
Cost Center: Various

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:	7695		\$986,482.00*
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<u>\$986,482.00</u>

New FTEs requested: ☐ YES ☒ NO

Future Amendment Needed: ☐ YES ☒ NO

Additional Note:

*Additional funds will be requested through a budget Amendment