

PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: July 9, 2019			
SUBJECT: Onsite Auto Parts, and General Automotive Lubricants			
FROM: Raymond	H. Gonzales, County Manager		
<i>.</i>	eis, Deputy County Manager		
	a Dahlman, Finance Director		
5	brup, Deputy Finance Director		
AGENCY/DEPARTMENT: Adams County Facilities and Fleet Operations HEARD AT STUDY SESSION ON: N/A			
AUTHORIZATION TO MOVE FORWARD: YES NO			
RECOMMENDED ACTION: That the Board of County Commissioners approves Amendment One to			
the agreement award with Elliott Auto Supply, Inc., d.b.a. Factory Motor Parts to provide onsite auto parts,			
and general automotive lubricants to Adams County Facilities and Fleet Operations (Fleet Division)			
Department.			

BACKGROUND:

Adams County's Facilities and Fleet Operations (Fleet Division) Department operates its own maintenance facility, and their parts inventory is vendor-owned, and housed at the Fleet maintenance facility. In conjunction, the County operates a second Fleet maintenance facility and their parts inventory is County-owned and housed at the Strasburg maintenance facility.

In 2017, Adams County's Facilities and Fleet Operations (Fleet Division) Department partnered with the City of Westminster to Contract with a Contractor to provide an integrated solution for all necessary products and services to manage an onsite parts store for the Fleet Division for similar contracted parts for their turnkey operations to help maximize operational efficiencies and cost savings on onsite auto parts, and general automotive lubricants to the Fleet Division.

The partnerships have proven to be successful in allowing the Fleet Division to purchase onsite auto parts, and general automotive lubricants with cost savings up to 35%.

The Request for Proposal was issued on February 23, 2017 and the Board of County Commissioners approved the proposal award to Elliott Auto Supply, Inc., d.b.a. Factory Motor Parts on June 20, 2017 for a two years Agreement with three option year renewals.

Revised 06/2016

The Facilities and Fleet Operations (Fleet Division) Department is requesting that these services be renewed for the first renewal year of the agreement with Elliott Auto Supply, Inc., d.b.a. Factory Motor Parts to continue providing onsite auto parts, and general automotive lubricants to the Fleet Division. Elliott Auto Supply, Inc., d.b.a. Factory Auto Parts has submitted a labor cost increase of 3.5% for the renewal year which is considered fair and reasonable.

The fees for the first renewal will be for the amount of \$730,000.00. The service effective date will begin June 20, 2019 through June 19, 2020.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Facilities and Fleet Operations (Fleet Division) Department

ATTACHED DOCUMENTS:

Resolution

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund: 6

Cost Center: 9111, 9114, and 9115

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			
	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:	7425.7		\$ 50,000.00
	7240		\$ 61,850.00
	7490		\$ 705,000.00
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			\$816,850.00
New FTEs requested:YESX NOFuture Amendment Needed:YESNO			

Additional Note:	