



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: March 10, 2020
SUBJECT: Spaceport Master Plan
FROM: Raymond H. Gonzales, County Manager Chris Kline, Deputy County Manager Benjamin Dahlman, Finance Director Jen Tierney Hammer, Procurement and Contracts Manager
AGENCY/DEPARTMENT: Colorado Air and Space Port
HEARD AT STUDY SESSION ON: NA
AUTHORIZATION TO MOVE FORWARD: <input type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners approves an agreement with Kimley-Horn and Associates, Inc. to provide a Spaceport Master Plan.

BACKGROUND:

Colorado Air and Space Port (CASP) is seeking the services of a qualified firm to assist in preparing a Spaceport Master Plan (SMP). The SMP is a comprehensive study that analyzes current spaceport conditions and market trends, forecasts future activity levels, and assesses facility requirements to accommodate current and future needs. The results of the study will be documented in a technical report to help establish the goals of the project to ensure that spaceport needs are met in a feasible and fiscally responsible manner and are compatible with other aeronautical and non-aeronautical users.

A formal Request for Proposal was posted on BidNet Direct and proposals were opened on December 11, 2019. Two proposals were received: Kimley-Horn and Associates, Inc., and Jacobs Engineering Group, Inc. Review of the submitted proposals were conducted by an evaluation team. Each proposal was evaluated on the following criteria:

- Commercial spaceport and airport aviation qualifications and experience;
- Key qualification of key personnel assigned to the project;
- Cost;
- Demonstrated capability to meet schedules, FAA, and County requirements;
- Capability to provide the County with all environmental compliance and engineering services;
- Capability to handle small airport projects to large multi-year AIP projects and conduct value engineering studies, and their degree of interest to undertake the project.

After a thorough evaluation of all proposals, the evaluation committee felt that all proposals submitted could provide a spaceport master plan. Kimley-Horn and Associates, Inc., received the highest score, and the evaluation committee confirmed that Kimley-Horn and Associates, Inc., submittal was the best value to the County.

The Committee recommendation is to award a two-year agreement to Kimley-Horn and Associates, Inc., in the not to exceed amount of \$594,005.96.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Colorado Air and Space Port

ATTACHED DOCUMENTS:

Resolution

FISCAL IMPACT:

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

Fund: 43			
Cost Center: 4315			
	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			
	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:	7685		\$594,005.96
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			\$594,005.96

New FTEs requested: ☐ YES ☒ NO

Future Amendment Needed: ☒ YES ☐ NO

Additional Note:

The decision to proceed with this project occurred too late to include it in the normal budget process. The need for a dedicated Spaceport Master Plan to supplement the Airport Master Plan became apparent during a SWOT analysis that was completed last year looking at CASP's competitive position in relation to the other Commercial Spaceports. Three of the eight horizontal launch facilities have current Spaceport Master Plans and we identified that we have significant infrastructure needs to remain competitive. This Spaceport Master Planning process will be critical in helping to prioritize these infrastructure needs and ensure that CASP remains competitive