



Adams County School District 14, located at 5291 E. 60th Ave., Commerce City, Colorado, 80022, hereinafter referred to as "District", has received funds to establish a preschool program which emphasizes the language development needs of children aged three, four, and five. In accordance with the recommendation of the District Preschool Advisory Council, known as, Adams 14 Early Childhood Council and the authority vested in it pursuant to C.R.S. section 22-28-109, the District's Board of Education determined that the District's preschool program shall be contracted out to the Board of County Commissioners of Adams County, State of Colorado, located at 4430 S. Adams County Parkway, Brighton, Colorado 80601, hereinafter referred to as "County."

#### Exhibit 1: Scope of Work

The County shall perform the Services as follows: Pursuant to the Colorado Preschool Program Act, C.R.S. section 22-28-101 et seq. The County will provide the services consistent with generally accepted industry standards. On the effective date of this IGA, and during the term of this IGA, the County will have all licenses, permits, certificates, registrations, and approvals needed to perform its obligations.

THEREFORE, the parties agree as follows:

- I. County shall;
  - a. Determine which children are eligible for participation in the Preschool Program.
  - b. Employ a Program Coordinator who will be responsible for the monitoring of preschool classes for adherence to program standards and collection of child and program data.
  - c. Provide a developmentally appropriate preschool program addressing the first and second language development needs of the participating children. Such programs shall employ teaching strategies included in District's application for funding under the Colorado Preschool Program Act and in meeting the rules and regulations promulgated by the Colorado Department of Education for the administration of preschool programs funded under the Act.
  - d. Maintain a program classroom size of no greater than sixteen (16) children. Limiting class size to 1:8 adult-child ratio.
    - Staff each classroom with two teachers with at least one teacher who must be head teacher qualified pursuant to requirements to the Colorado Department of Human Services or who has earned a Child Development Associate credential. Each teacher must have earned an Associate degree or higher in Early Childhood or be actively and continuously enrolled in an accredited early childhood program course of study. Each teacher must demonstrate competency in working with children with the kinds of needs to be addressed by this program or must be supervised by a teacher and/or the contracting preschool's director who meets these criteria.
  - e. Hold preschool classes for the equivalent of four half days (amounting to a minimum of eleven hours and/or a total of 360 hours over the contact period) each week from September 1, 2020 to May 31, 2021.
  - f. Develop and implement an individual learning plan (ILP) set forth for each child, including teaching activities to occur in the home between the child and the child's parents and the provision of materials necessary to carry out the teaching plan. Individual teaching plans must

be completed and implemented by January 8, 2021 and submitted to District's Child Find/Preschool Coordinator for review on that date.

- g. Aid in transition and registration activities as needed.
- h. Incorporate parents of participating children into the parent training activities of the contracting preschool.
- i. Submit to the district's coordinator a timeline for implementation and completion of staff observations, staff evaluations, staff development trainings, parent training activities, and transitions activities by November 4, 2020.
- j. Submit to District reports on program components as directed by the Child Find/Preschool Coordinator.
- k. Maintain and submit to District daily attendance records for all participating children during the October and November pupil count periods in accordance with the School Finance Act of 1994, C.R.S. § 22-54-101 et seq., and in accordance with the procedures established by the District.
- l. Adhere to state licensing requirements, have and keep in force a liability insurance policy issued by a company authorized to do business in the State of Colorado or maintain membership in an authorized self-insurance pool.
- m. Assures and certifies that it will comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Americans with Disability Act, Title IX of the Education Amendments of 1972, and the Age Discrimination Act of 1975, which, collectively prohibit discrimination on the basis of race, color, national origin, disability, sex, or age; and further, will comply with the requirements in the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, concerning the confidentiality and release of student records, and with the provisions of 20 U.S.C. § 1232 h, as reflected in District Policy JRA/JRC, concerning the need to obtain written consent of the parent prior to subjecting a student to a certain manner of survey, analysis, or evaluation.
- n. Attend monthly District Early Childhood Advisory Council meetings.
- o. Immediately notify District of a vacant slot. A period of thirty days shall be allowed to fill a vacant slot with payment made during that period for the slot. After thirty days, if the slot is still vacant, the District Coordinator must be contacted to assist in filling the opening.
- p. Acknowledge its receipt of funds pursuant to this IGA and District's Preschool Program when publicizing its programs or soliciting funds to support its programs.
- q. Upon the request of the District the financial records of the contracting preschool concerning this program will be available to District, and an accounting of the expenditure of District monies may be required.
- r. Not supplant monies available to fund other services provided by the contracting preschool.
- s. Conduct a minimum of three scheduled parent contacts each year, utilizing appropriate linguistic and cultural strategies. The first contact shall be related to the mutual development of an individual learning plan (ILP), will occur and monitored by November 13, 2020. The second contact shall be related to data gathered through the Results Matter requirements, will occur by February 26, 2021, and will be monitored by the district coordinator during the week of February 22, 2021. The third contact shall consist of the mutual development of an end-of-year transition plan covering either the child's transition into kindergarten or the next year of preschool, will occur by May 14, 2021, and be monitored by the district coordinator during the week of May 10, 2021.