



## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> February 23, 2021
<b>SUBJECT:</b> Countywide Translation and Interpretation Services
<b>FROM:</b> Raymond H. Gonzales, County Manager Alisha Reis, Deputy County Manager Nancy Duncan, Finance & Budget Director Jen Tierney Hammer, Procurement and Contracts Supervisor
<b>AGENCY/DEPARTMENT:</b> All
<b>HEARD AT STUDY SESSION ON:</b> N/A
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners approves Amendment Three to the agreement with Cesco Linguistic Services Inc., and A&A Languages LLC, to provide Translation and Interpretation Services.

### **BACKGROUND:**

Adams County Government uses the services of qualified linguistic agencies to provide translation and interpretation services, on an “*as needed*” basis. Multiple County Offices and Departments experience individuals with language barriers who are unable to read, write, speak English, or are deaf/hearing impaired. To better assist this population, face-to-face interpretation and translation services are required to support the diverse culture of Adams County’s community who speak various languages at specified locations and often at short notices.

A formal Request for Proposal was solicited through BidNet and agreements were approved by the Board of County Commissioners on August 22, 2017, with Cesco Linguistic Services Inc., and A&A Languages, LLC.

Staff is currently working on a new Request for Proposal for County-Wide Translation Services and would like to extend the current agreements with Cesco Linguistic Services Inc., and A&A Languages, LLC, through June 1, 2021 to allow for the completion of the procurement process.

**A&A Languages, LLC:**

<b>Agreement/Amendment</b>	<b>Approval Date</b>	<b>Amount</b>
Original Agreement	Approved September 21, 2017	\$100,000.00
Amendment One- Renewal	Approved October 9, 2018	\$100,000.00
Amendment Two-Additional Funds	Approved November 19, 2019	\$100,000.00
Amendment Time Extension		\$80,000.00
	Total Agreement Amount:	\$380,000.00

**Cesco Linguistic Services Inc.,**

<b>Agreement/Amendment</b>	<b>Approval Date</b>	<b>Amount</b>
Original Agreement	Approved August 29, 2017	\$400,000.00
Amendment One- Renewal	Approved September 11, 2018	\$230,000.00
Amendment Two-Additional Funds	Approved November 19, 2019	\$630,000.00
Amendment Three-Time Extension		\$93,000.00
	Total Agreement Amount:	\$1,353,000.00

The recommendation is to approve Amendment Three to the agreement with Cesco Linguistic Services Inc., in the not to exceed amount of \$93,000.00 and A&A Languages, LLC in the not to exceed amount of \$80,000.00.

**AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

All County Offices and Departments

**ATTACHED DOCUMENTS:**

Resolutions

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

**Fund:** varies**Cost Center:** varies

	Object Account	Subledge r	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	Object Account	Subledge r	Amount
Current Budgeted Operating Expenditure:	7665		\$344,000
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			\$344,000

**New FTEs requested:** ☐ YES ☐ NO

**Future Amendment Needed:** ☐ YES ☐ NO

**Additional Note:**

Some Departments and Elected Offices may not budget specifically for translation and Interpretation services, but instead budget for professional services at a higher level.