



## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> October 19, 2021
<b>SUBJECT:</b> Adams County Veterans Memorial Design
<b>FROM:</b> Raymond H. Gonzales, County Manager Alisha Reis, Deputy County Manager Nancy Duncan, Budget & Finance Director Jennifer Tierney Hammer, Procurement & Contracts Manager
<b>AGENCY/DEPARTMENT:</b> Facilities and Fleet Management Department, Parks and Open Space Department and Veterans Services Division
<b>HEARD AT STUDY SESSION ON:</b> September 28, 2021
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners approves Task Order Three to the Master Agreement with DHM Design Corp., for Architectural Services at the Adams County Veterans Memorial at the Riverdale Regional Park.

### **BACKGROUND:**

On November 15, 2018, a formal Request for Proposal (RFP) was solicited through BidNet for On-Call Landscape Design Services for the Riverdale Regional Park. After a thorough review of each response, the four most qualified professionals were awarded individual Master Agreements.

Then on May 17, 2019, a Request for Proposal was sent to the four Landscape Design Firms who were awarded Master Agreements. After a review of the four proposals, it was determined that DHM Design Corp., submitted the best proposal for the design work of the Veteran's Memorial and they were awarded Task Order One in the amount of \$35,000.00 for Concept Design Services.

On October 27, 2020, the Board of County Commissioners approved Task Order Two for full Architectural Design Services with DHM Design Corp., for the Adams County Veterans Memorial at the Riverdale Regional Park.

Additional services are required for the development of restrooms, a lift station and utility connections. The Agreement breaks down as follows:

Agreement	Project	Date Approved	Amount
Master Agreement	On Call Design Services	March 18, 2019	
Task Order 1	Concept Design	May 17, 2019	\$ 35,000.00
Task Order 2	Design	October 27, 2020	\$ 420,000.00
Task Order 3	Design Restroom/Utilities		\$ 460,000.00
Proposed Project Total			\$ 915,000.00

The recommendation is to approve Task Order Three with DHM Design Corp., for additional services for the Adams County Veterans Memorial in the amount of \$460,000.00, for a total not to exceed amount of \$915,000.00.

**AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Facilities and Fleet Management Department  
Parks and Open Space Department  
Veterans Services Division

**ATTACHED DOCUMENTS:**

Resolution

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

<b>Fund:</b> 00001
<b>Cost Center:</b> 9253

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:	9253	92531903	499,823
Add'l Capital Expenditure not included in Current Budget:	9253	92531903	7,500,000
<b>Total Expenditures:</b>			

New FTEs requested: ☐ YES ☒ NO

Future Amendment Needed: ☒ YES ☐ NO

**Additional Note:**

Additional Capital Budget was approved by BOCC in study session on 9/28 and will be included on the 6<sup>th</sup> amendment to the 2021 budget.